



COUNTY OF DEL NORTE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

880 Northcrest Drive
Crescent City, California 95531

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Barbara Pierson, Director

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BOARD REPORT

DATE: May 5, 2015

AGENDA DATE: May 12, 2015

TO: DEL NORTE COUNTY BOARD OF SUPERVISORS

ORIGINATING DEPARTMENT: Barbara Pierson, Director *BAP*
Health and Human Services

SUBJECT: Social Services Branch New Position

RECOMMENDATION FOR BOARD ACTION:

Approve a new staffing position within the Department of Health and Human Services, Social Services Branch.

DISCUSSION/SUMMARY:

The Department of Health and Human Services (DHHS) is pleased to request a new Social Worker position with Social Services Branch. The Children's Bureau of the Administration for Children and Families (ACF) issued a memorandum (ACYF-CB-IM-12-07) with the goal of strengthening State's quality assurance processes in the Federal Child and Family Services Review (CFSR) through the model of continuous quality improvement (CQI). The ACF released regulations calling for States to use CQI and case review process to track performance improvements. Based on this new guidance, CDSS will be using qualitative case reviews conducted by counties to meet the case review requirements for the federal CFSR. During SFY 14-15, counties will be expected to prepare for the introduction of the case review process through development of administrative structures including the hiring of case review staff and training. CFL 14/15-39 informs counties of their allocation to implement and hire a position to complete the federal case reviews.

DHHS is requesting a new social worker position be created in order to meet these new mandates.

In the original budget for Social Services/Public Assistance/Employment & Training #133-533, there is \$35,107.00 representing three un-funded Social Worker positions. These positions were subsequently removed, but the amount wasn't deducted from the DHHS payroll budget. This amount can be used to fund one new Social Worker position from May 1, 2015 through June 30, 2015. The cost for the four pay periods in FY 14-15 is \$11,649.00. This position will be funded by the allocation from the State of California in the amount of \$42,599.00 for Case Record Review. This Social Worker position is included in the FY 15-16 Social Services Budget.

ALTERNATIVES:

Do not approve of the new position.

FINANCING:

The position will be funded by DHHS' FY 2014-15 budget. No County General Funds are required.

CHILDREN'S IMPACT STATEMENT:

This action meets all five of the outcome measures for children in Del Norte County: 1) Children ready for and succeeding in school; 2) Children and youth are healthy and preparing for adulthood; 3) Families are economically self-sufficient; 4) Families are safe, stable and nurturing; and 5) Communities are safe and provide a high quality of life.

OTHER AGENCY INVOLVEMENT:

SIGNATURES REQUIRED:

Chair, Board of Supervisors; Clerk of the Board

ADMINISTRATIVE SIGN-OFF:

AUDITOR: Clint Schaad, YES

COUNTY ADMINISTRATIVE OFFICER: Jay Sarina, YES

COUNTY COUNSEL:

PERSONNEL:

OTHER DEPARTMENT:



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MEMORANDUM

DATE: April 27, 2015
TO: Jay Sarina
County Administrative Officer
FROM: Barbara Pierson, Director *BAP*
RE: **DHHS NEW STAFFING CHANGE**

Effective, May 1, 2015, the Department of Health and Human Services (DHHS) is pleased to request a new staffing position in the FY 2014-15 DHHS Budget.

A. New Position:

(1) Social Worker I/II/III/IV, Range 33/37/41/49 (533) (Social Services Branch)

B. Discussion/justification regarding new staffing below:

533- Social Services Branch

Social Worker I/II/III/IV - The Children's Bureau of the Administration for Children and Families (ACF) issued a memorandum (ACYF-CB-IM-12-07) with the goal of strengthening State's quality assurance processes in the Federal Child and Family Services Review (CFSR) through the model of continuous quality improvement (CQI). On October 10, 2014, the ACF released regulations calling for States to use CQI and case review process to track performance improvements. Based on this new guidance, CDSS will be using qualitative case reviews conducted by counties to meet the case review requirements for the federal CFSR. During SFY 14-15, counties will be expected to prepare for the introduction of the case review process through development of administrative structures including the hiring of case review staff and training. CFL

14/15-39 informs counties of their allocation to implement and hire a position to complete the federal case reviews.

The Social Services Branch is requesting a new social worker position be created in order to meet these new mandates.

In the original budget for Social Services/Public Assistance/Employment & Training #133-533, there is \$35,107.00 representing three un-funded SW positions. These positions were subsequently removed, but the amount wasn't deducted from our payroll budget. This amount can be used to fund one new Social Worker position from May 1, 2015 through June 30, 2015. The cost for the four pay periods in FY 14-15 is \$11,649.00. This position will be funded by the allocation from the State of California in the amount of \$42,599.00 for Case Record Review. Funding for this Social Worker position in the new FY 15-16 has already been budgeted for.